BOY SCOUTS OF AMERICA®
CASCADE PACIFIC COUNCIL

2014-2015 Boy Scout Summer Camp Reservation Form

Please return this form to: 2145 SW Naito Parkway, Portland, OR 97201 / fax 503.225.5733 / camping@cpcbsa.org

Reservation Basics:

Camp: _____

Session dates: _____

Number to attend camp: Scouts _____ Adults _____

Unit Insurance Company (not agent): _____
(CPC Units covered by council-provided policy)
Unit Insurance Policy Number: _____

Unit Basics:

☐ Cascade Pacific Council

☐ Other Council: _____

District: _____

Troop: _____

Primary Contact Person: (For Rover: Scout's name here)

Name: _____

Address: _____

City/State/Zip: _____

Phone: (W) (____) _____ (H) (____) _____

Email: _____

Unit Position: _____

Unit Committee Chairperson:

Name: _____

Address: _____

City/State/Zip: _____

Phone: (W) (____) _____ (H) (____) _____

Email: _____

_____

Deposit:

Until Feb 28, deposit is **$10/Scout** (resident camp: after Mar 1, payment due is **$75/Scout**, see 'payment schedule' pg 3).

- Deposit of $_____ is submitted today for each of _____ boys, totaling $_____
- I understand that this deposit is **non-refundable** for any reason. (initial) _____

Special Needs:

Camps will do their best to meet special needs such as minor menu changes for diabetic and food allergy campers, and considerations for disabilities when a Special Needs Form is submitted before camp.

Is there a special need to consider? ☐ No ☐ Yes (If Yes, please submit a Special Needs Form)

Overnight Camps:

Campsite preference: Your camp director will gladly consider unit preference for campsites (in date of reservation order, along with other factors). **Preferences are NOT guarantees of site assignment**. Please indicate your preference, if any:

First campsite preference: _____ Second preference: _____

Site sharing: To share a campsite with another unit, please note the other unit number here: _____

Arrival: Units travelling more than four hours or those with religious conflicts may arrive one evening early at 6pm or Monday at 7am. Overnight early arrivals pay a $25 early-arrival camping fee; no discounts apply.

Arriving: ☐ Opening day as scheduled ☐ One night early at 6pm ($25 addn'l fee per troop) ☐ Monday at 7am

Authorization:

I am authorized to represent this unit, and to place this reservation on behalf of this unit. **We will collect funds from families before making council payments (to protect our unit treasury), and share cancellation and refund policies with all parents.** Signature of person completing this form _____ Date _____

Payment Details:

☐ Check enclosed in the amount of $_____

☐ Please bill card number: _____ for $_____

☐ Visa ☐ MasterCard ☐ AmEx ☐ Discover Expire date:_____ /20_____

Signature of cardholder_____

Printed name of cardholder_____

Office Use:

Received Date _____

Reservation No. _____

Deposit paid $_____

Receipt # _____

Clerk _____

2014-2015 Boy Scout Camp Dates & Fees

2014 Boy Scout Camps	*Reservations began November 3, 2012*	Fees
2014 Baldwin	July 6-12, 14-19*, 20-26, 27-Aug 2, Aug 3-9, 10-16 *Monday Start	$294
2014 Cooper	July 14-19*, July 21-26*, July 27-Aug 2, Aug 3-9 *Monday Start	$294
2014 Meriwether	July 6-12, 13-19, 20-26, 28-Aug 2*, Aug 3-9, 10-16, 17-23 *Monday Start	$294
2014 Meriwether Bargain Week	June 29-July 5	$274
2014 Meriwether Rover Scouts	Aug 10-16, Aug 17-23	$314
2014 Pioneer	July 6-12, 13-19, 20-26, 27-Aug 2, Aug 4-9*, 10-16 *Monday Start	$294
~~2014 Pioneer Bargain Week~~	~~June 29-July 5~~ ***canceled***	~~$274~~

2015 Boy Scout Camps	*Reservations begin June 1, 2013*	
2015 Baldwin	July 5-11, 12-18, 20-25*, 26-Aug 1, Aug 2-8, 9-15 *Monday Start	$299
2015 Cooper	July 13-18*, 19-25, 26-Aug 1, Aug 2-8 *Monday Start	$299
2015 Meriwether	July 5-11, 12-18, 19-25, 27-Aug 1*, Aug 2-8, 9-15, 16-22 *Monday Start	$299
2015 Meriwether Bargain Week	June 28-July 4	$299
2015 Meriwether Rover Scouts	Aug 9-15, 16-22	$299
2015 Pioneer	July 5-11, 12-18, 19-25, 26-Aug 1, Aug 3-8*, 9-15 *Monday Start	$299
2015 Pioneer Bargain Week	June 28-July 4	$279

All fees are estimates which will be finalized by November 1 of the preceeding year and may change without notice.

Additional fees may apply at some camps for certain activities (ie: horseback riding, rifle fees, outbound adventure programs, etc.)

New!
To make signup easier, summer camp reservations can be made online with a credit card at:
www.cpcbsa.org/campsignup

Adult & Visitor Fees	Subsidized (free) Adults	Adult Fee
Boy Scout Camps	**RECOMMENDED ADULT RATIO: One adult per eight boys - two adults minimum.** One free adult per eight boys, up to three free adults: 1-8 boys = 1 free adult; 9-16 boys = 2 free adults; 17 or more boys = 3 free adults Rover Scout reservations do not qualify for free adults, as adult supervision is provided by the camp.	$140.00 each adult (Pro-Rate $25/day)

We recommend a ratio of one adult per eight boys, with a minimum of two adults to meet Youth Protection standards.
This ratio provides adequate adult supervision. Additional adults, while welcome, do take up space that could otherwise be occupied by boys.
Although there is no set limit on adults, troops are encouraged to bring only the recommended number.

Adult Fees cover food, utilities and other expenses, and are to be paid by all **adults staying overnight** (except subsidized as above)
Pre-paid adult fees are fully refundable. Adult fees may be paid upon arrival at camp; it is not necessary to pre-pay adult fees.
BBQ and Day Visitor Meals (for **visitors not staying overnight**) are $5.00 for breakfast, $6.00 for lunch, and $7.00 for dinner, paid on arrival.

Common Summer Camp Fee Topics

2014-2015 Boy Scout Camps

Making a Reservation:

Resident Camps: To reserve space at camp, make a placeholder deposit of $10 per Scout. After March 1, the deposit is $10 *plus* the $65 per Scout commitment payment in accordance with the payment schedule.

Payment Schedule:

Camp fee payments occur in three steps:

1. A deposit of $10 per Scout is paid to secure a reservation.

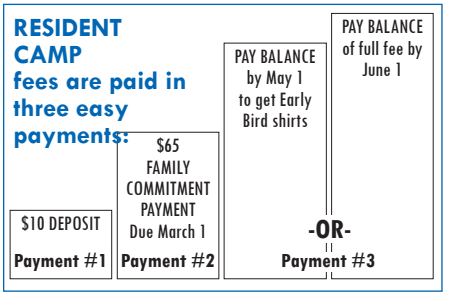
2. *(day camps skip to step 3)* A commitment payment of $65 per Scout is made by March 1 to continue to hold the reservation. Units that don't make this payment risk losing their reservation.

3A. To qualify for Early Bird free shirts, pay the balance by May 1 for all reserved boys.

3B. If not taking advantage of the Early Bird shirt promotion, the balance must be paid in full by June 1.

Those paying by May 1 will qualify for the Early Bird shirts; those paying after May 1 will not qualify.

Making Changes to a Reservation:



Fees are due in full by June 1

Make changes to your reservation before May 1 by logging into your reservation account (visit www.cpcbsa.org/registercamp), where you can update camper numbers and make payments online. After May 1, no changes can be made online - please email changes to camping@cpcbsa.org, including unit number, reservation number, changes requested, name of person requesting the change and phone number. After May 1, it is necessary to have changes in writing to ensure that your reservation is correct.

TIP: Do not commit the unit treasury; get commitment fees from parents

Units sometimes decrease camper numbers and then find their unit treasury at a loss for the dropped boys' fees. Avoid this situation by requiring parents to pay the $65 commitment payment up front - then if that family drops out, the unit is not at a loss. This is a *family commitment* payment - the family has made a financial commitment to camp and is less likely to drop out. When families drop out without being financially committed the troop is, in essence, financing their decision to drop.

Requesting a Refund:

Up to two weeks prior to camp, please email refund requests to camping@cpcbsa.org. Include reservation number, unit number, camp, session, name of Scout(s), and reason(s) for absence.

Within two weeks of camp, please submit a Refund Request Form to the business manager on arrival at camp. List the specific reason each Scout was unable to attend. All refund requests will be measured to the refund policy (see below).

Refund Policy:

Planning and purchasing for camp happens long before camp begins and is based on your reservation of spaces at camp. Consequently, refunds are made as follows:

- Cancellations on or before May 1: all fees paid are transferable within the reservation. If the entire unit reservation is cancelled, the $10 deposit per Scout is forfeited.
- Cancellations between May 1 and two weeks prior to camp: a refund of all fees paid, less $75 per Scout ($10 for day camps), is made.
- Within two weeks of camp, no refunds are made unless the Scout in question finds himself in one of these circumstances:

A) his family moves out of council.

B) there is a death or serious illness in his immediate family requiring his attendance.

C) he himself becomes ill and unable to attend camp.

If a refund is granted, it will be for fees paid minus the $75 deposit.

Refund Processing & Mailing:

All refunds are mailed to the currently registered Unit Committee Chair. Refunds are not made to individual families. Camp refunds are combined with other refunds due the unit, minus any outstanding unit debts to the council, into one check or invoice. Refunds are mailed in October.

Early Bird Free Shirts:

Troops that pay fees for all reserved boys in full by May 1 get a free camp shirt for each reserved and paid boy, provided they order online by June 1. Those who do not qualify will not receive a free shirt, but may purchase one by visiting the online pre-order store or at the camp trading post.

Camperships:

Scouts in need may apply for financial assistance by submitting an Opportunity Fund Application. Camperships are funded by donations specifically for camperships and are limited to youth members of Cascade Pacific Council. The form is available at offices and www.cpcbsa.org/downloads. Funds are only available while supplies last. Applications for Opportunity Funds must be recieved by May 1.

Adult Ratios:

Two adults minimum per unit must attend camp to provide leadership, supervision, and coaching for Scouts (required by Youth Protection). The recommended ratio at camp is one adult per eight Boy Scouts (while maintaining the minimum two adults). At least one adult must be a registered leader. Units that cannot fill the two-adult minimum are advised to pair up with another unit from their district (each unit must have its own reservation). Camps cannot assume responsibility for organizing minimum leadership, this is a unit responsibility.

Adult Fees:

Adult fees cover food, utilities, and other expenses, and are to be paid by all adults staying overnight, except subsidized 'free adults' based on the number of Scouts attending (see ratio chart on page 2). Pre-paid adult fees are fully refundable. Adult fees may be paid upon arrival at camp.

Day Visitor Fees:

Day visitor meal fees (for visitors not staying overnight) are $5.00 for breakfast, $6.00 for lunch, and $7.00 for dinner, paid upon arrival.

Rover Week at Boy Scout Camp:

Boy Scouts who cannot attend camp with their troop, or who wish to have a second week of camp, may attend camp by themselves as 'Rovers.' The camp forms a temporary troop and provides adult leadership for the week. Scouts enjoy all normal camp activities during Rover Week. Adults are not required for Rover Week, as the camp provides leadership. Adults wishing to attend must be approved by the camp director, serve in a leadership capacity in the Rover troop, and pay the adult fee (no free adults for Rover reservations).

Early Arrival Troops:

Boy Scout troops traveling more than four hours or those with religious conflicts may arrive one night early at 6pm (or Monday at 7am). Early arrivals pay a $25 camping fee per troop; no discounts apply. Saturday arrivals are not permitted on Monday-start weeks.

Early arrival troops must bring their own food and cooking supplies, and have sufficient activities to keep Scouts occupied, as all program areas are closed.

Frequently Asked Questions

Can we reserve a certain campsite? It is not possible to guarantee a specific site. Please note your site preference on the reservation form; your camp director will do their best to meet your request. Campsites are assigned the day before you arrive, based on order of reservation and actual attendance to best serve all campers. Campsite assignments are made at camp; the Scout office will not know your site.

Can we share a campsite with another unit? Units are welcome to share campsites. Please indicate on your reservation form the unit number of the other unit so we can match you up.

Can we have guests visit us at camp? Yes, daytime guests are welcome to visit camp. Please ask them to check in at the camp office and pay for meals they consume while visiting.

Can siblings come to camp with their brother? What about other youths? Camp is restricted to registered Scouts of the participating unit only. National standards do not allow siblings or non-registered youths to stay. They may make a daytime visit, but may not stay overnight.

A Scout from another unit wants to join our unit at camp. Can he? Individual Scouts may join another unit for the camp session, but they MUST make a separate reservation under their own unit number. Indicate unit numbers on both reservation forms so we can match you up in the same campsite.

A person in our unit has food allergies. Can the camp accommodate them? The camp can make minor substitutions, but is unable to completely re-work the menu for *severe* food allergies. In these cases it is best to bring supplemental food items. Menus are posted at www.cpcbsa.org for this purpose. Please submit a Special Needs Form so the camp may anticipate your need.

A person in our unit is diabetic. Can the camp change the menu for them? Generally, low-sugar substitutes for diabetic persons are available at each camp. Please submit a Special Needs Form so the camp may anticipate your need.

We would like to arrive early. Can we? (Boy Scout camps only) Boy Scout camps offer early arrival ONLY for troops traveling long distances (more than 4 hours), and for those with religious conflicts. Saturday arrival is not available on Monday-start weeks. There is a $25 early-arrival fee for all troops arriving early. Please see page 3 of this form for more details.

We would like to arrive late. Can we? (Boy Scout camps only) Yes; please arrive at 7am on Monday morning. Please indicate this on your reservation form. It is advisable to have Scouts eat breakfast in the car so they can get to activities quickly.

What is the schedule on Monday-Start (LDS) weeks? (Boy Scout camps only) The schedule is modified to do all camp tours, swim checks, and moving-in activities Monday morning. Camp then goes on as normal. Camps post a Monday-start (LDS week) schedule online at www.cpcbsa.org.

What should we bring to camp? Please see the list in the leader guides, available online at www.cpcbsa.org/downloads.

What are the sleeping accommodations at camp? All resident camps have tents of canvas over wooden platform floors. Meriwether also has a few 'Adirondack' sites which are three-sided cabins with bunks.

Can adults bring cell phones? Yes. Please use them away from Scouts to prevent homesickness issues. Not all camps have cell service; most have spotty coverage at best.

What is the smoking policy at camp? Smoking is not permitted in camp buildings, campsites or anywhere visible to youth. Each camp has a smoking area, often in the camp parking lot.

Can adults bring alcohol to camp? No. Alcohol is not permitted at any time on any Scout property.

Can we bring our own guns to use at the camp range? No. National standards do not allow personal weapons of any kind at camp (including archery). Weapons are also not allowed to be stored in vehicles on property.

Is insurance required? Yes. Each unit must have insurance. Please indicate your policy number on the reservation form. All CPC units are included in council-provided accident insurance (LDS units have church insurance)

Can we drive gear into our campsite? Some resident camps do permit one vehicle to drop gear at the trailhead to campsites on opening day. This occurs during specific times, so please ask your camp director about vehicle use in your camp.

What access is available for disabled persons? Access varies from camp to camp. Please submit a Special Needs Form to let your camp director know about access needs.

May I bring my ATV to get around camp? No. ATVs are not permitted on Cascade Pacific Council property.

Is there a chance to meet with my camp director before camp? Yes! We'd like to meet with you in June to answer questions and share information to enhance your camp experience. Please see your Leader Guide for dates of Pre-Camp Leader Meetings. Advance Planning Guides will be posted online in March.

How do we get to camp? For maps, please visit www.cpcbsa.org/map. Maps are also provided in camp leader guides.

Can we buy camp shirts before camp? Yes! A discount pre-order will be posted at www.cpcbsa.org/preorder in early May.

Can parents send letters to camp? Yes, please! Scouts love getting mail. Addresses are printed in the leader guides, and online at www.cpcbsa.org/map.

HELPFUL RESOURCES:

Leader Guides

Two Leader Guides are published:

The **Advance Planning Guide** is published in early March. This publication contains general information such as fees, medical planning, emergency procedures, rules, what to bring lists, and other details that are helpful well before camp.

The **Program Planning Guide** is published in early May. This publication contains all of the information in the Advance Planning Guide, plus program details such as program schedules, merit badge schedules, special programs, etc.

Both of these guides are published at **www.cpcbsa.org/downloads**.

2013 guides will remain posted until the 2014 guides are available so that leaders may refer to previous versions.

Website

The council website at www.cpcbsa.org offers maps, leader guides, and more.

Available Space Report

A listing of available space can be found at **www.cpcbsa.org/availability**. This listing is updated weekly, and is helpful when selecting sessions, and to determine if there is room to add more Scouts to your reservation.

Email

If you have a question for which you can't find an answer, please let us help! Email your question to **camping@cpcbsa.org**. Include the name of the camp you're attending and your unit number.